

# RETIREEES!

## Contribute to **COLCPE** directly from your **ANNUITY**

**R**etired NALC members now have the option of making voluntary COLCPE contributions directly from their monthly CSRS or FERS annuities, a convenient way to make regular donations to the political action fund similar to the payroll system available to active carriers.

The amount you decide to contribute will come out of your annuity *each month*.

**Before you begin:** To contribute directly from your annuity, you'll need your **CSA retirement claim number**.

Here are 4 easy ways  
to start your allotment:

### 1. Telephone NALC's Retirement Office

To start your COLCPE allotment by telephone, call 202-662-2877 or toll-free at 1-800-424-5186.

### 2. Complete "Gimme 5 For COLCPE" form

To start your COLCPE allotment from your CSRS or FERS annuity, simply complete the "Gimme 5 For COLCPE" form which is available online at [www.nalc.org/depart/retire/colcpe.html](http://www.nalc.org/depart/retire/colcpe.html), or from your local branch or National Business Agent

### 3. Write to OPM

To start your COLCPE allotment via mail, send a letter to: Office of Personnel Management, Retirement Operations Center, Boyers, PA 16017. Be sure to include your CSA number, the amount you want to contribute monthly, and the organization name: National Association of Letter Carriers—COLCPE.

### 4. Sign up on the Internet

To start your COLCPE allotment by the very quick and simple Internet method:

- Go to [www.servicesonline.opm.gov](http://www.servicesonline.opm.gov)
- Enter your CSA number beginning with the letter A and ending with a zero "O"  
SAMPLE: A22222220
- Next, enter your PIN (Personal Identification Number). If you do not know your PIN number, click on "Using Services Online" for help in obtaining one.
- Once you have entered your CSA and PIN numbers click on "Log In"
- On the next page—click on "Allotments to Organizations"
- Click "START"
- Choose "Nat'l Assn of Letter Carriers - COLCPE"
- Enter the amount of your *monthly* contribution
- Click "SAVE"
- On the next page click "YES" (if correct) and print the next page for your records.

By making a COLCPE contribution, you are doing so voluntarily with the understanding that it is not a condition of membership in NALC nor a part of union dues and that COLCPE will use the money it receives to contribute to candidates for federal office as permitted by law. You are also making this allotment with the understanding that contributions are not tax deductible and that your selection shall remain in full force and effect until canceled through OPM. Only NALC members may contribute to COLCPE.